

Town of Poca
Business License Application – 2026/2027

Trade Name: _____

Address: _____

Phone #: _____ Email Address: _____

FEIN #: _____

State License #: _____ Contractor License #: _____

Please circle applicable categories:

General Store (grocery, flowers, car lot, hardware, printers, etc.)	15.00
Attorney	15.00
Dentist	15.00
Restaurant	15.00
Funeral Homes	15.00
Insurance Business	15.00
Specialty Service / Store	15.00
Rental / Real Estate	15.00
Beer	100.00
Wine	150.00
Liquor	150.00
Physicians	15.00
Bank / Financial Service	15.00
Contractor Fee	75.00
*Non-Profit Organization	00.00

License starts July 1st, 2026, and ends June 30th, 2027.

*If you are soliciting for a non-profit organization, please see the Recorder for a non-profit permit before solicitation.

Contractors need to send in a copy of WV State Contractors' License as well as Insurance certificates.

If you are a retailer you need to send in a list of your suppliers and addresses.

If your business does not appear above or if you have a question pertaining to this application, please do not hesitate to call 304-755-5482.

Attach your remittance made payable to the Town of Poca and return as soon as possible to:
Recorder's Office
Town of Poca
P.O. Box 586
Poca, WV 25159