

POCA FALL FESTIVAL – LAST SATURDAY IN SEPTEMBER (every year)

September 26th, 2026

VENDOR APPLICATION

Non-Electric Spots \$25.00 (Middle School/Baptist Church) **Electric Spots** \$35.00 (Middle School/Baptist Church)

Electric Spots are limited. Once Electric Spots are gone, they are gone. NO EXCEPTIONS.

GET YOUR APPLICATION IN EARLY.

****NO spots will be reserved until PAYMENT IS RECEIVED. We will NOT be able to move vendors around this year.**

****All applications MUST be received no later than September 15th**

****NO Rain delays. **Any cancellations/refunds must be received by September 19th. There will be a \$10.00 charge.**

****Refunds will be at the discretion of the Poca Fall Festival Committee.**

****The Poca Fall Festival Committee has the right to refuse vendors depending on items being sold.**

RULES FOR ALL VENDORS

- Setup begins at 6:00 am.
- **NO** parking vehicles in vendor spots. **ONLY UNLOAD & LOAD.** You will have an area to park your vehicle.
- Vendors will receive only one parking pass and must be picked up prior to Poca Fall Festival
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- Vendors **MUST** be in your reserved spot(s) by 9:00 am. Parade begins @ 11:00 am.
- Vendors **MUST** solicit in their reserved spot(s). Vendors **CAN NOT** go through the Town or other reserved spots.
- **NO** yard sale, auction or home shopping items permitted

BUSINESS NAME: _____

OWNERS NAME/CONTACT PERSON: _____

ADDRESS: _____

PHONE: _____ **EMAIL:** _____

PRODUCTS SELLING: _____

Please check the area requested. Spots will **ONLY** be assigned when payment is received. **Spots will be assigned based on date application / payment received.** If spots are full at Middle School, you will be moved to the Baptist Church.

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|-----------------------------|--------------------|----------------------------------|
| >Middle School/Library | Non-Electric _____ | Number of Spots requested: _____ |
| | Electric _____ | Number of Spots requested: _____ |
| >Baptist Church - Grass Lot | Non-Electric _____ | Number of Spots requested: _____ |
| | Electric _____ | Number of Spots requested: _____ |

FOR USE BY THE POCA FALL FESTIVAL COMMITTEE ONLY

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|---|---|
| Date of Payment: _____ | Please make checks payable to : |
| Check _____ Amount \$ _____ | Poca Fall Festival |
| Credit Card _____ Amount \$ _____ | PO Box 586 |
| Cash _____ Amount \$ _____ | Poca WV 25159 |
| Number of Spots requested: _____ | Attention: Tracy Casto |
| Area: Middle School _____ Baptist Church _____ Harding's _____ | Spot(s) #: _____ |
| Date vendor notified: _____ | Email: _____ Phone: _____ |
| I have read this agreement and agree to the terms/conditions: | |
| Signature: _____ | Date: _____ |

THANK YOU FOR PARTICIPATING IN THE 2026 POCA FALL FESTIVAL